

Request For Proposal

Islamic Society of Orange County, Inc.

Contact Information

Shahab Malik, Strategic Planning Committee Chairperson

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Introduction

The Islamic Society of Orange County (ISOC) is a California nonprofit corporation 501 (c)(3) whose mission is to carry out religious, charitable, and educational activities. Established in 1976, ISOC offers a variety of services to the community including religious, educational, youth, matrimonial, and funeral services.

Under the guidance of our nationally recognized religious director, Dr. Muzammil Siddiqi, ISOC has grown to a 5.2 acre campus. The campus includes:

- Mosque
- cafeteria and conference hall
- administrative building
- Orange Crescent School primary school, from kindergarten through the tenth grade with plans to expand to high school (OCS, est. 1983).
- Orange Crescent Montessori School, preschool program for children from eighteen month to five years (est. early 2000's).
- ISOC Mortuary FD-1814, a licensed funeral home to provide Islamic burial services (est. 2005).
- Al-Rahman Foundation Waqf, a nonprofit public benefit corporation was established to create an endowment for the community and hold the property in trust (est. 2011).
- ISOC Food Pantry (ISOC-FP), a certified food pantry became operational (est. 2012).
- Great Finds thrift store, which generates revenue for ISOC.
- Insight Academy weekend Islamic school program. (est. 1976 and renamed Insights Academy in 2021).
- Muslim Youth Group
- Hearts, Mind, Soul Senior Citizens Group

Scope of Work

ISOC would like to create a strategic plan to ensure that it adequately addresses the changing needs of the community. In this regard, we anticipate the following scope of work:

1. Establish Vision and Mission

- a. work with Majlis-Ehura (board of directors) to plan a workshop for stakeholders to form a collective vision and mission
2. Needs Assessment
 - a. Identify Services ISOC should provide i.e. religious, educational, counseling, youth, etc.
 - b. Relationship with OCS
 - c. Relationship with Waqf
 - d. Buildings needed to provide services
 - e. Paid staff and volunteers needed to provide services
 - f. Relationship with other masjids and Muslim community in Southern California
 - g. Relationship with non-Muslim community
 - h. Providing a methodology to make sure we gather the input of stakeholders consisting of community members, donors, utilizers of various services, marginalized members and others to be identified.
3. Budget
 - a. Work with Shura and Waqf regarding endowment, budgets and growth opportunities
4. Plan of Execution

Project Timeline

Bids may be submitted from **August 25 to September 15, 2022. The final selection will occur no later than September 25, 2022.** The strategic planning process should take place between October 1st, 2022 - January 15th, 2023.

Submission and Selection Criteria

Email Proposals to: submissions@isocmasjid.org

Please submit a written proposal, with references, providing information about how you would walk ISOC and the Shura through a Strategic Planning process. You may include previous experience, proposals, and projects.

Selection will be based on the thoroughness of the proposal, previous experience, and the quality of your references. We prefer bidders who have prior experience with creating strategic plans for masjids.

Budget

The budget for the project shall be between \$15,000 to \$20,000.